

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

***Table of Contents***

<b><i>Award of Excellence</i></b> .....	<b>1</b>
<b>What is the Award of Excellence?</b> .....	<b>1</b>
<b><i>Conference Program</i></b> .....	<b>1</b>
<b>What are the conference registration desk hours?</b> .....	<b>1</b>
<b>When does the FEW start?</b> .....	<b>1</b>
<b>When does the FEW end?</b> .....	<b>1</b>
<b>How do I get the FEW Proceedings?</b> .....	<b>2</b>
<b>What is the cost of an additional proceedings CD?</b> .....	<b>2</b>
<b>How do I get a copy of the “Industry Link” FEW program guide?</b> .....	<b>2</b>
<b>What are the special activities?</b> .....	<b>2</b>
<b>Can I attend the special activities without attending the conference?</b> .....	<b>2</b>
<b>Will there be Internet Access?</b> .....	<b>2</b>
<b>What is there to do in Madison?</b> .....	<b>3</b>
<b><i>Ethanol Plants Tour</i></b> .....	<b>3</b>
<b>What is the ethanol plants tour?</b> .....	<b>3</b>
<b>What is the cost of the ethanol plants tour?</b> .....	<b>3</b>
<b><i>Exhibiting in the Trade Show</i></b> .....	<b>3</b>
<b>What does the trade show booth contain?</b> .....	<b>3</b>
<b>What is the ceiling height in the exhibit hall?</b> .....	<b>3</b>
<b>How many public entrances are there to the exhibit hall?</b> .....	<b>3</b>
<b>Who is the official service contractor for the Trade Show?</b> .....	<b>3</b>
<b>Where can I find exhibitor information?</b> .....	<b>4</b>
<b>How many complimentary Exhibit Staffer registrations do I get with my booth?</b> .....	<b>4</b>
<b>Can I receive a list of conference attendees?</b> .....	<b>4</b>
<b>What is included in the price of my Trade Show Booth?</b> .....	<b>4</b>
<b>Where can I find my booth location?</b> .....	<b>4</b>
<b>When is Exhibitor set-up?</b> .....	<b>4</b>
<b>When is Exhibitor Tear Down?</b> .....	<b>4</b>
<b>What happens when the Trade Show is closed?</b> .....	<b>4</b>
<b>Will I have electrical power in my booth?</b> .....	<b>5</b>
<b>Will I have carpet in my booth?</b> .....	<b>5</b>
<b>Where do I unload my exhibit if I don't pre-ship through the Service Contractor?</b> .....	<b>5</b>

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

How do I order extra furniture, carpet, freight handling, forklift service, signs, plants, etc.?	5
What does a registration as an Exhibit Booth Staffer include?	5
As an exhibitor, am I registered to attend the workshop or only the Trade Show?	6
What does a workshop registration as an Exhibiting Company include?	6
How do I become an exhibitor for next year’s FEW?	6
<b><i>Golf</i></b>	<b>6</b>
Where is the annual golf tournament?	6
What is the golf tournament schedule?	6
What is the cost of the annual golf tournament?	7
How do I get to the University Ridge Golf Course?	7
<b><i>Location and Accommodations</i></b>	<b>7</b>
Where is the FEW being held?	7
What accommodations & travel arrangements are available?	7
Where can I park?	8
What sort of shuttle service/public transportation is available?	8
<b><i>Participation as a Speaker</i></b>	<b>9</b>
If I am a speaker or moderator, do I have to register and pay for the workshop?	9
What is the deadline for submitting my presentation?	9
Where do I submit my presentation?	9
What is the deadline for submitting my biography and photo?	10
Where do I submit my biography and photo?	10
Will there be a speaker ready room?	10
Who do I contact if I have questions regarding speaker details?	10
<b><i>Pre-Workshop Seminars</i></b>	<b>10</b>
What is the “Ethanol 101” Pre-Workshop Seminar about?	10
What is the “Biodiesel 101” Pre-Workshop Seminar about?	11
<b><i>Registration</i></b>	<b>11</b>
What is the deadline to register for the International Fuel Ethanol Workshop & Trade Show (FEW)?	11
How do I register for the FEW?	11
Will I receive registration materials in the mail?	11
What if I do not receive any sort of registration confirmation?	12
What are the different workshop registration types?	12
What is the industry supplier registration type?	12

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

How much does it cost to attend the FEW? .....	13
What does the registration fee give me? .....	13
What types of payment are accepted?.....	13
Are the Ethanol 101 and Biodiesel 101 Pre-workshop Seminars included in the registration fee?.....	14
Can I come to the Pre-Workshop Seminars without attending the conference? .....	14
What is the Cancellation policy? .....	14
<i>Scholarship Fundraiser</i> .....	15
What is the scholarship fundraiser?.....	15
How do I apply for a scholarship?.....	15
What happens to my scholarship fundraiser money?.....	15
How will the scholarship recipients be selected?.....	15
When will the recipients of the scholarship fund be announced?.....	15
<i>Sponsors and Partners</i> .....	15
How do I become a Gold, Silver, or Bronze Industry Partner?.....	15
<i>Spouse/Guest Program</i> .....	16
What is the spouse/guest program?.....	16
What is the cost of the spouse/guest program?.....	16
<i>Trade Show (General Information)</i> .....	16
Where is the trade show located? .....	16
Where is an exhibit hall map showing booth locations?.....	16
What are the Trade Show hours?.....	16
How many Exhibit Booths are in the Trade Show?.....	17
How many people can we expect to visit the Trade Show? .....	17
What meals are served in the Trade Show? .....	17
<i>20<sup>th</sup> Anniversary Celebration Dinner &amp; Entertainment Event</i> ).....	17
What is the 20 <sup>th</sup> Anniversary Celebration Dinner and Entertainment Event? .....	17
What is the cost of an additional ticket to the 20 <sup>th</sup> Anniversary Celebration Dinner and Entertainment Event?.....	17
<i>Contact Us</i> .....	18
For general information about the FEW, please contact: .....	18
For questions about the conference program agenda, please contact:.....	18
For questions about registration, please contact:.....	18
For questions regarding the Trade Show, please contact: .....	18
For questions about partnerships, please contact:.....	18

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

**Award of Excellence**

**What is the Award of Excellence? .....**

*The Award of Excellence honors an individual who, through research and technical development activities, has made a significant contribution to the Fuel Ethanol Industry. The Award is presented every alternate year. Winners are usually individuals, but a joint Award is not prohibited. The recipient receives a handsome trophy, plus \$1,000. The first recipient was Dr. Raphael Katzen in 2000 followed by Dr. Rodney Bothast in 2002. The selection is made by a distinguished committee of industry peers. The nomination procedure and form are posted on our website at [www.bbibiofuels.com/few/award/index.html](http://www.bbibiofuels.com/few/award/index.html). Please carve out some time from your busy schedule to nominate a person you feel deserves this prestigious recognition. Please hurry! Nominations close May 20, 2004.*

**Conference Program**

**What are the conference registration desk hours? .....**

*Registration desk hours are currently scheduled as follows (subject to minor changes)*

- *Golf Check-In (must be pre-registered to play):*

*Tuesday, June 22<sup>nd</sup> 7:00am at the University Ridge Golf course*

- *Conference Registration:*

*Tuesday, June 22<sup>nd</sup> 8:00am – 8:00pm*

*Wednesday, June 23<sup>rd</sup> 7:00am – 6:00pm*

*Thursday, June 24<sup>th</sup> 7:00am – 5:00pm*

*Friday, June 25<sup>th</sup> 7:30am – 9:30am*

**When does the FEW start? .....**

*The FEW starts on Tuesday morning with the annual golf tournament check-in at 7:00am at the University Ridge Golf Course.*

*Exhibitor booth set-up commences at 9:00am on Tuesday.*

*The Pre-Workshop Seminars commence at 10:00am on Tuesday.*

*If you have not signed up for golf nor the pre-workshop seminars, the Grand Opening of the Trade Show is at 6:00pm on Tuesday.*

*The workshop general session commences Wednesday morning at 8:30am after breakfast in the Trade Show (open at 7:30am).*

**When does the FEW end? .....**

*The FEW will proceed through Friday at 4:30pm if you participate in the Ethanol Plants tour. Afterwards there will be a FEW Hospitality Suite & Final Hoorah from 5:00pm – 7:00pm, where you can enjoy the final moments of the FEW in a relaxing atmosphere with your friends and colleagues.*

*All other FEW registrants will end their visit on Thursday evening. 10:00pm marks the end of our grand dinner and entertainment event.*

*Registrants coming to the trade show only will end with the closure of the trade show on Thursday at 1:00pm.*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

**How do I get the FEW Proceedings? .....**

*A complimentary copy of the conference proceedings on CD will be offered to all registrants of the workshop sessions. The cost for additional CD's, and to purchase a CD if you are not attending the workshop sessions, is US \$95.*

*If you wish to purchase a CD, please come by the FEW registration desk or check the relevant box on your registration form.*

**What is the cost of an additional proceedings CD? .....**

*An additional proceedings CD costs \$95 if picked up on-site. Please note, the CD is included in the price for all workshop registrants, but NOT for people who sign up for the trade show only.*

*If the CD has to be mailed, the price is \$100.00 for U.S. and Canadian addresses, and \$110.00 for all other addresses (shipping and handling is included).*

**How do I get a copy of the "Industry Link" FEW program guide? .....**

*All attendees of the trade show will receive a complimentary copy of the "Industry Link" FEW program guide, formerly "The Networker".*

**What are the special activities? .....**

*The special activities are available to workshop registrants and those staffing the exhibit booths for an extra charge.*

- *Golf: the annual golf tournament is held on Tuesday, 6/22/04 at the University Ridge Golf Course. Golf is US \$95. Please note, the golf tournament runs concurrently with the Ethanol 101 and Biodiesel 101 Pre-Workshop Seminars, so you will have to make your choice!*
- *Ethanol Plants Tour: the tour of two ethanol production plants is on Friday, 6/25/04. The ethanol plants tour is US \$25. The guided tour will take you to Badger State Ethanol in Monroe and Utica Energy, located southwest of Oshkosh.*
- *Scholarship Fundraiser: we also offer a scholarship fund-raiser walk on Thursday, 6/24/04 just prior to the 20<sup>th</sup> Anniversary Celebration Dinner & Entertainment Event. The scholarship fundraiser walk is US \$20.*
- *20<sup>th</sup> Anniversary Celebration Dinner and Entertainment Event: Thursday evening marks the commemorative event held at Olin Turville Park. This event is free to workshop registrants and people participating in the spouse/guest program. All others (including all exhibit booth staffers) must purchase a ticket for US \$50.*
- *Spouse/Guest Program: we offer the spouse/guest program to spouses and friends of FEW attendees to enjoy local happenings, view the surroundings and partake in outings. The spouse/guest program costs US \$135.*

**Can I attend the special activities without attending the conference?**

*The special activities are reserved for conference registrants and people staffing the exhibit booths only. Others may not participate in the special activities.*

**Will there be Internet Access? .....**

*Yes, we shall have an internet café available on Wednesday and Thursday in the Grand Terrace, or, for those who prefer to use their own equipment, 802.11b WiFi wireless*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*internet service is available throughout the entire convention center. WiFi cards will be available for rent from the Convention Center if your laptop is not equipped for wireless networking.*

**What is there to do in Madison? .....**

*Please visit [www.visitmadison.com](http://www.visitmadison.com) for suggested outings. Alternatively, you may contact the Greater Madison Convention and Visitors Bureau at 615 East Washington Avenue, Madison, WI 53703. Ph: 608-255-2537 or toll-free 800-373-6376. Fax 608-258-4950 or by e-mail to [gmcvb@visitmadison.com](mailto:gmcvb@visitmadison.com).*

**Ethanol Plants Tour**

**What is the ethanol plants tour? .....**

*The ethanol plants tour commences at 8:00am on Friday, June 25 at the Monona Terrace Convention Center. Participants will be returned to Monona Terrace Convention Center by 4:30pm.*

*This is a great opportunity to tour two state-of-the-art ethanol plants in one day. Your plant tour hosts are looking forward to providing you with an educational tour. Badger State Ethanol in Monroe has 40 million gallons per year capacity, and began production in October, 2002. Utica Energy, located southwest of Oshkosh began production in May, 2003 and is currently at 20 million gallons per year.*

**What is the cost of the ethanol plants tour? .....**

*The tour costs US \$25.00. The fee includes transportation to and from the two ethanol plants, a guided tour of the plants and a boxed lunch.*

**Exhibiting in the Trade Show**

**What does the trade show booth contain? .....**

*Each 10' x 10' booth will include an 8' x 30" skirted table, 2 folding chairs, a waste-basket and a 7" x 44" company identification sign.*

**What is the ceiling height in the exhibit hall? .....**

*The trade show ceiling is 20'.*

**How many public entrances are there to the exhibit hall? .....**

*There is one main entrance to the trade show as you come off the elevator and two side entrances.*

**Who is the official service contractor for the Trade Show? .....**

*Valley Expo & Displays, 2935 Eastrock Drive, Rockford, IL 61109. Phone: 877-332-4292, fax 815-387-2131, website [www.valleyexpodisplays.com](http://www.valleyexpodisplays.com). Please find all exhibitor order forms available for download on our website [www.bbibioufuels.com/few/tradeshow](http://www.bbibioufuels.com/few/tradeshow).*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

**Where can I find exhibitor information? .....**

*We are “greening” our conference this year. All exhibitor information along with the exhibitor order forms from the service contractor can be found at <http://www.bbibiofuels.com/few/tradeshow/>. (If you would rather have a kit mailed to you, please contact Anne Wester, Trade Show Coordinator, BBI International, 719-942-4353).*

**How many complimentary Exhibit Staffer registrations do I get with my booth? .....**

*Each booth comes with two complimentary exhibit staffer positions. Please note, a staffer position does not qualify a person to attend the workshop sessions.*

**Can I receive a list of conference attendees? .....**

*Yes, the roster containing the registrants’ name, company and website (if available) can be mailed, faxed or e-mailed to you if you call our office at 719-942-4353 or e-mail us at [conferences@bbibiofuels.com](mailto:conferences@bbibiofuels.com). A roster of the registrants’ name and organization is posted on our website at [www.bbibiofuels.com/few](http://www.bbibiofuels.com/few).*

**What is included in the price of my Trade Show Booth? .....**

*For those who purchase a trade show booth, the fee includes 10’ x 10’ exhibit space; pipe and drape; a table, 2 chairs and a waste-basket; an advertisement in the “Industry Link” FEW program guide; 2 (two) complimentary booth staffer positions; a discount of \$100 off the registration price to the workshop; and acknowledgement on our website <http://www.bbibiofuels.com/few/tradeshow/current/> listing your company name, website and your booth number. The Trade Show is open for a total of 15 hours spread over a 3-day period, and there is also a 6-hour set-up and 5-hour tear-down period. Electrical connection, carpet in the booth area and other options are available for an additional charge.*

**Where can I find my booth location? .....**

*All booth numbers and locations can be found on our website at <http://www.bbibiofuels.com/few/tradeshow> or call our office at 719-942-4353.*

**When is Exhibitor set-up? .....**

*Tuesday, June 22nd from 9:00am-3:00pm. The service contractor will start vacuuming and clearing out all display crates at 3:00pm to prepare for the Grand Opening of the Trade Show at 6:00pm. You need to be out of the hall at 3:00pm.  
Note: Valley Expo (the official service contractor) is offering their services to set up companies’ exhibit booths on Tuesday. Please notify Valley Expo before the show if you are interested in this service.*

**When is Exhibitor Tear Down? .....**

*Thursday, June 24th                      1:00pm-6:00pm*

**What happens when the Trade Show is closed?**

*During the day when the Trade Show is closed the two side doors will be locked, and a monitor positioned at the main entrance. The Trade Show hall will be locked during non-*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*conference hours. The entire Monona Terrace Convention Center building is locked overnight.*

**Will I have electrical power in my booth? .....**

*No, you must order electrical hookups for your booth. Valley Expo (the official service contractor) provides the order form (see "Exhibitor Order Forms" at [www.bbibiofuels/few/tradeshow](http://www.bbibiofuels/few/tradeshow) )*

**Will I have carpet in my booth? .....**

*No, you must order carpet for your booth. Valley Expo (the official service contractor) will provide you with the carpet order form (see "Exhibitor Order Forms" at [www.bbibiofuels/few/tradeshow](http://www.bbibiofuels/few/tradeshow) )*

**Where do I unload my exhibit if I don't pre-ship through the Service Contractor? .....**

*We recommend that exhibitors pre-ship their exhibit due to the small loading dock area at the convention center. If it is impossible for you to pre-ship, please unload your exhibit on the East Side Loading Dock (2 bays available to exhibitors).*

**How do I order extra furniture, carpet, freight handling, forklift service, signs, plants, etc.? .....**

*The following services are available for an additional charge:*

*Booth Furniture*

*Booth Carpet*

*Freight Handling*

*Forklift Service*

*Modular Display Rental*

*Portable Display Rental*

*Display Installation*

*Booth & Exhibit Porter Service*

*Sign & Banner*

*CompuRent*

*Exhibitors may order these services through Valley Expo (the official service contractor).*

*You may download forms at [www.bbibiofuels.com/few/tradeshow](http://www.bbibiofuels.com/few/tradeshow) under "Exhibitor Order Forms". (If you would rather have a kit mailed to you, please contact Anne Wester, Trade Show Coordinator, BBI International, 719-942-4353).*

**What does a registration as an Exhibit Booth Staffer include? .....**

*For representatives from a company exhibiting at the trade show who wish to staff their booth and attend the trade show only, the fee includes admission to the trade show, meals and refreshments served in the trade show, and a complimentary copy of the "Industry Link" FEW program guide. The fee does NOT include admission to the golf tournament, the ethanol plants tour, the FEW scholarship fund-raiser nor Thursday's 20<sup>th</sup> Anniversary Celebration Dinner and Entertainment Event (tickets to these events must be purchased separately).*



**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

**As an exhibitor, am I registered to attend the workshop or only the Trade Show? .....**

*If you filled out the exhibit booth staff registration area of the registration form, you have ONLY reserved admission to the Trade Show. If you would like to participate in the conference (general session and technical breakout workshops) in addition to the Trade Show, you must sign up under the workshop registration area of the registration form. For the discounted price of \$475 (through May 21 – after May 21 the price is \$550) you may attend the conference sessions and also receive a complimentary ticket to the 20<sup>th</sup> Anniversary Celebration Dinner and Entertainment Event. You may register on-line at [www.bbibiofuels.com/few](http://www.bbibiofuels.com/few) or call our office at 719-942-4353 for a registration form, or e-mail us at [conferences@bbibiofuels.com](mailto:conferences@bbibiofuels.com).*

**What does a workshop registration as an Exhibiting Company include? .....**

*For those who sign up for the workshop, the fee includes admission to the general and technical breakout sessions, a CD of the workshop materials, a roster, a pocket agenda, admission to Wednesday & Friday nights FEW Hospitality Suite, and a ticket to Thursday's 20<sup>th</sup> anniversary celebration dinner and entertainment event. The fee also includes admission to the trade show, meals and refreshments served in the trade show, and a complimentary copy of the "Industry Link" FEW program guide. The fee does NOT include participation in the golf tournament, the ethanol plants tour nor the FEW scholarship fund-raiser event - these activities must be purchased separately.*

**How do I become an exhibitor for next year's FEW? .....**

*You may sign up to be put on our mailing list at [www.bbibiofuels.com](http://www.bbibiofuels.com) - make sure to mention that you would like to receive trade show mailings. Alternatively, send us an e-mail at [conferences@bbibiofuels.com](mailto:conferences@bbibiofuels.com), or you can call our office (719-942-4353) to be put onto our trade show mailing list. We highly recommend that you put yourself on our mailing list as our booths go fast. Sign-up will also be available at the conference registration desk for the 2005 show and online at [www.bbibiofuels.com](http://www.bbibiofuels.com).*

**Golf**

**Where is the annual golf tournament? .....**

*The University Ridge Golf Course in Madison is a par-72 course, which offers something for players of every ability level. Robert Trent Jr. had a broad versatility in mind when he designed the course. University Ridge presents a combination of challenging tactical options, natural beauty and architectural aesthetics. The 225-acre tract offers a spectacular view of the rolling terrain with deep-set woods, hills, sprawling meadows, a natural pond and prairie.*

**What is the golf tournament schedule? .....**

*The annual golf tournament check-in will be at 7:00am at the University Ridge Golf Course (pre-registration is required). A continental breakfast will be available. Play*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*commences with a shotgun start at 7:30am, and will continue through 1:00pm with an awards reception and cookout immediately following until 2:00pm.*

**What is the cost of the annual golf tournament? .....**

*Participation in the annual golf tournament is priced at US \$95.00.*

*The fee includes green fees, golf cart, golf balls, refreshments, a continental breakfast, and awards reception cookout. Golf club rental is extra.*

**How do I get to the University Ridge Golf Course? .....**

*Directions to the Golf Course: Head west on John Nolen Drive. Turn right onto Hwy. 12/18. Exit at Hwy 18/151. Turn left at stoplight. Head south 2 miles. Turn right on County Hwy. P/D. The entrance to University Ridge is 3 miles on the right.*

*Alternatively, contact us to provide your transportation – please call our office at 719-942-4353 or e-mail us at [conferences@bbibiofuels.com](mailto:conferences@bbibiofuels.com) if you need transportation.*

**Location and Accommodations**

**Where is the FEW being held? .....**

*The workshop sessions and trade show will be held at the Monona Terrace Convention Center, One John Nolen Drive, Madison, Wisconsin 53703. For more information about how to get to Monona Terrace and where to park, please visit [www.mononaterrace.com](http://www.mononaterrace.com), call 608-261-4000 or e-mail [info@mononaterrace.com](mailto:info@mononaterrace.com).*

**What accommodations & travel arrangements are available? .....**

*Please visit [www.bbibiofuels.com/few/accommodations](http://www.bbibiofuels.com/few/accommodations) for local accommodations and travel information.*

*Mention the “International Fuel Ethanol Workshop” to receive special room rates at four full service hotels in Madison. The special rates are available until May 21, 2004 (based on availability).*

● *Hilton Madison Monona Terrace – an enclosed walkway connects to the convention center.*

*9 East Wilson Street, Madison, WI 53703*

*Reservations 866-403-8838 (within US), direct line 608-255-5100, fax 605-251-4550 or [www.hilton.com](http://www.hilton.com) (use the code FEW).*

● *Madison Concourse Hotel – 5 blocks from the convention center (complimentary FEW shuttle service).*

*One West Dayton Street, Madison, WI 53703*

*Reservations 800-356-8293 (within US), direct line 608-257-6000, fax 608-257-5280.*

● *Best Western Inn on the Park – 2 blocks (walking distance) from the convention center. 22 South Carroll Street, Madison, WI 53703*

*Reservations 800-279-8811 (within US), direct line 608-257-8811, fax 608-257-5995.*

● *Sheraton Madison Hotel – 2 miles from the convention center, connected by a bike path (complimentary FEW shuttle service).*

*706 John Nolen Drive, Madison, WI 53713*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*National Sheraton Reservations 800-325-3535 (within US), reservations & direct line 608-251-2300, fax 608-251-1189*

- *The Edgewater - a half mile from the convention center (complimentary hotel shuttle service)*

*666 Wisconsin Ave., Madison, WI 53701*

*Reservations: 800-922-5512, or online at [www.theedgewater.com](http://www.theedgewater.com) (use the group number #8287), phone 608-256-9071, Fax: 608-256-0910*

- *Howard Johnson - one mile from the convention center (complimentary hotel shuttle service)*

*525 West Johnson Street, Madison, WI 53703*

*Reservations 608-251-5511, Fax: 608-251-4824*

- *Holiday Inn Express -Located 2 miles from the Monona Terrace next to the Sheraton. A well-traveled bike path connects the Monona Terrace and the Sheraton/Holiday Inn Express. Complimentary FEW Shuttle Service will be available from the Sheraton Lobby next door to the Holiday Inn Express.*

*722 John Nolen Drive Madison, WI 53713*

*Reservations & Direct Line: 608-255-7400 Fax: 608-255-3152*

- *Clarion Suites Madison - Central - Located 2 miles from the Monona Terrace near the Sheraton. A well-traveled bike path connects the Monona Terrace and the Sheraton/Holiday Inn Express. Complimentary FEW Shuttle Service will be available from the Sheraton Lobby across the street from the Clarion. Airport Shuttle Service is available from 7:00 am - 10:00 pm.*

*2110 Rimrock Road Madison, WI 53713*

*Reservations & Direct Line: 608-284-1234 Fax: 608-284-9401 [www.choicehotels.com](http://www.choicehotels.com)*

- *Holiday Inn East - Special "Fuel Ethanol Workshop" Rate of \$89.00 is available by mentioning "Fuel Ethanol Workshop". Located 5 miles from the Monona Terrace. There will be limited shuttle service provided by the hotel. A complimentary continental breakfast will be served from 6:30 am – 8:30 am. Airport Shuttle Service is also available.*

*3841 E. Washington Ave Madison, WI 53704*

*Reservations & Direct Line: 608-244-2481*

**Where can I park? .....**

*The Monona Terrace Convention Center has a 600 space parking structure, cashier operated, accessible from East Wilson Street and the eastbound lanes of John Nolen Drive.*

**What sort of shuttle service/public transportation is available? .....**

- *Shuttle Service:*

*There is a complimentary shuttle service that runs between the hotels mentioned above and the Monona Terrace Convention Center.*

- *By Air:*

*Madison is serviced by Dane County Regional Airport featuring commercial air carriers Northwest, United Express, Midwest Express/Skyway, American Eagle, Trans World Express/TWA, Comair/Delta Connection, Continental Express & Chicago Express/ATA.*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*For transportation from the airport to Monona Terrace Convention Center there are 4 on-site car rental companies, 3 taxicab companies with fares averaging \$9 - \$14, or Madison Metro bus.*

*Courtesy vehicles are operated for guests staying at the Hilton Madison Monona Terrace, the Madison Concourse Hotel, the Best Western Inn on the Park, or the Sheraton Madison Hotel.*

*Monona Terrace Convention Center is about a 5-mile (10-minute) drive from the airport. Visit [www.co.dane.wi.us/airport](http://www.co.dane.wi.us/airport) for more information.*

● **By Train:**

*Amtrak provides service to Portage, Columbus & Milwaukee, WI as well as to Chicago. From there, Greyhound bus (or Van Golder bus from Chicago) will bring you to downtown Madison.*

● **By Bus:**

*Greyhound bus provides service to downtown Madison from anywhere in the US (800-231-2222). Daily service between downtown Milwaukee & downtown Madison is provided by Badger bus (608-255-6771). Van Golder bus provides daily service between downtown Chicago or Chicago O'Hare airport and downtown Madison (800-747-0994 or 608-255-3771).*

● **By Car:**

*Located in south central Wisconsin, Madison is easily accessible via several major highways. 1.5hrs (77 miles) from Milwaukee (via I-94); 2.5hrs (148 miles) from Chicago (via I-90) and 5hrs (268 miles) from Minneapolis/St. Paul (via I-94).*

*Monona Terrace Convention Center is 2 blocks from the Capitol building in downtown Madison.*

**Participation as a Speaker**

**If I am a speaker or moderator, do I have to register and pay for the workshop? .....**

*All presenters must submit a registration form. Workshop fees are waived for speakers – simply write “Speaker comp” in the space provided for the workshop registration type. This will also entitle you to receive all the conference materials and join in the 20<sup>th</sup> Anniversary Celebration Dinner & Entertainment Event on Thursday. However, we ask that you pay for any of the other special activities which are budgeted separately.*

**What is the deadline for submitting my presentation? .....**

*The deadline for speaker papers is Friday, May 14, 2004.*

**Where do I submit my presentation? .....**

*Please e-mail your presentation to [speakers@bbibiofuels.com](mailto:speakers@bbibiofuels.com).*

*BBI email addresses can accept a maximum per-message size of 12MB. If you have attachments to send to us that are in excess of 12MB, either split the attachment into several parts and send separately, or send your large file via FTP (File Transfer Protocol) instead. To login to our Public FTP account, use Internet Explorer or an FTP software application (such as WS\_FTP or CuteFTP) and connect to:*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

<ftp://www.bbibiofuels.com>

Username: bbipublic

Password: public

*You can then transfer your file(s) into that account. Remember, this is a public account that other speakers/vendors also have access to.*

*If you wish to send us a confidential file, we recommend that you mail us a CD (see address below). Otherwise, call 402-451-2240 or email [speakers@bbibiofuels.com](mailto:speakers@bbibiofuels.com) to alert us that you have sent your file to FTP, so that we may retrieve it then immediately remove it from the Public FTP account.*

*If you wish to send your presentation via a CD, please mail to Jim Gill, A/V Manager, BBI International, 4918 Lockwood Lane, Omaha, NE 68152.*

*If you have questions, please contact Jim Gill, A/V Manager, at [jgill@bbibiofuels.com](mailto:jgill@bbibiofuels.com) or 402-451-2240.*

**What is the deadline for submitting my biography and photo? .....**

*The deadline for all presenters' biography and photo is Friday, April 16, 2004.*

**Where do I submit my biography and photo? .....**

*Please e-mail your biography and photo to [speakers@bbibiofuels.com](mailto:speakers@bbibiofuels.com).*

**Will there be a speaker ready room? .....**

*Yes, the speaker ready room will be the business center behind the FEW registration area.*

**Who do I contact if I have questions regarding speaker details? .....**

*If you have questions regarding speaker details, please contact Andrea Schulz at [aschulz@bbibiofuels.com](mailto:aschulz@bbibiofuels.com), phone 719-942-4353, fax 719-942-4358, or by mail at PO Box 159, Cotopaxi, CO 81223. We also have speaker details posted on our website at [www.bbibiofuels.com/few/speakers](http://www.bbibiofuels.com/few/speakers)*

**Pre-Workshop Seminars**

**What is the "Ethanol 101" Pre-Workshop Seminar about? .....**

*The pre-workshop seminar is an ethanol 101 class for people new to the business and who would like to get an industry overview and a glimpse of what factors go into the basics of ethanol production, the location, design & build process and day-to-day operation at an ethanol plant.*

*The seminar includes a complimentary copy of the latest edition of the Ethanol Plant Development Handbook. Registrants will also receive the seminar materials, agenda, roster, lunch and complimentary admission to the grand opening reception of the Trade Show on Tuesday evening.*

*Cost for the Ethanol 101 pre-workshop seminar is US \$195.*

*The seminar has been expanded this year to go from 10:00am until 4:30pm on Tuesday, June 22, 2004. Registrants are invited to stay for the Grand Opening Reception of the Trade Show 6:00pm – 8:00pm. If you are interested in touring an ethanol production*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*plant we ask that you sign up for our Ethanol Plants tour which is taking place on Friday for an additional \$25.*

**What is the “Biodiesel 101” Pre-Workshop Seminar about? .....**

*The biodiesel pre-workshop seminar is an overview of the budding biodiesel industry, where and how biodiesel is made, and its uses. This introductory workshop will start with the basics but include enough up-to-date information to interest those with a technical background. The workshop covers biodiesel markets and benefits, production technologies, quality control, distribution and storage issues, experiences of fleet operators and fuel users, tips on organizing a biodiesel project, updates on state and federal incentives, and a look at future industry developments.*

*Registrants will receive the seminar materials, agenda, roster, lunch and complimentary admission to the grand opening reception of the Trade Show on Tuesday evening. The fee also includes six (6) complimentary issues of Biodiesel Magazine, a bi-monthly publication.*

*Cost for the Biodiesel 101 pre-workshop seminar is US \$195.*

*The seminar starts at 10:00am and finishes at 4:30pm on Tuesday, June 22, 2004. .*

*Registrants are invited to stay for the Grand Opening Reception of the Trade Show 6:00pm – 8:00pm.*

**Registration**

**What is the deadline to register for the International Fuel Ethanol Workshop & Trade Show (FEW)? .....**

*We accept registrations up to the last minute on-site at the convention center. However, we encourage people to register early as the special events fill up fast, and there is an early-bird savings of US \$75 if you register on or before May 21, 2004.*

**How do I register for the FEW? .....**

*Register on-line at [www.bbibiofuels.com/few](http://www.bbibiofuels.com/few) or by fax or mail. Registration forms can be downloaded off our website at [www.bbibiofuels.com](http://www.bbibiofuels.com). You may have received a brochure in the mail – the registration form will be on the back page. Alternatively, a form can be e-mailed, faxed or mailed to you if you call our office (719-942-4353) and we shall make sure to get you on our mailing list. Return the completed registration form back to BBI International, fax 719-942-4358, e-mail [conferences@bbibiofuels.com](mailto:conferences@bbibiofuels.com), or by mail to BBI International, Conference Services, PO Box 159, Cotopaxi, CO 81223. If sending by courier, the address is BBI International, Conference Services, 5015 CR 12, Cotopaxi, CO 81223 USA.*

**Will I receive registration materials in the mail? .....**

*No, typically all materials will be ready for pick-up at the FEW registration desk on-site at the Monona Terrace Convention Center. All that is sent prior to the event are registration confirmations and receipts, which are sent out within a week of receiving your registration form by e-mail, fax or mail.*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

**What if I do not receive any sort of registration confirmation? .....**

*All registrants should receive e-mail confirmation of their registration. If you prefer to have your confirmation and receipt faxed or mailed to you, please make sure to mention it on your registration form.*

*If you have not received a confirmation, please contact Fenella Furgerson, Registrations Manager, at [ffurgerson@bbibiofuels.com](mailto:ffurgerson@bbibiofuels.com), call our office at 719-942-4353 or fax in your query to 719-942-4358.*

**What are the different workshop registration types? .....**

- *Industry Supplier: if you provide a service, product, equipment or consulting to the industry, please select this registration type. Please see below for further details.*
- *Ethanol Producer: if you are an employee or principal of a current or future commercial ethanol production plant, please select this registration type. Please see below for further details.*
- *General/Government/Exhibiting Company: all other non-supplier companies, such as agricultural groups, economic development associations, environmental groups, petroleum industry, finance & lending institutions, federal, state and local government employees, academics, or companies exhibiting in the trade show, please select this registration type. Please see below for further details.*

**What is the industry supplier registration type? .....**

*If you provide a service, product, equipment or consulting to the industry, please register at this rate. We ask that organizations profiting from the ethanol industry augment the (very reasonable) producer rate because your higher registration fees ensure that your customers will be encouraged to attend, thereby helping your business & enabling networking opportunities.*

**What is the ethanol producer registration type? .....**

*If you are an employee or principal of a current or future commercial ethanol production plant, please select this registration type. Your registration fees are heavily discounted in order to encourage your attendance. In addition, as a special offer to celebrate our 20<sup>th</sup> anniversary, the International Fuel Ethanol Workshop & Trade Show is offering one **FREE** registration for every two people registering from an ethanol plant. Simply fax in your registration to 719-942-4353, naming the two people who have submitted paying registrations from your plant on the form, and your registration will be complimentary! Please note, this offer does not apply to the special activities, which are budgeted separately.*

**What is the general/government/exhibiting company registration type? .....**

*Federal, state and local government employees may register at this discounted rate. Also included in this group are agricultural organizations; economic development corporations; associations; environmental groups; petroleum industry; finance & lending institutions; and students & academics. If your company is exhibiting in the trade show, you may also register at this discounted rate.*

**What meals are included for FEW registrants? .....**

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*Welcome Reception in the Trade Show on Tuesday evening.  
Continental breakfast in the Trade Show Wednesday & Thursday mornings.  
Refreshment Break Thursday mid-morning.  
Lunch in the Trade Show on Wednesday & Thursday.  
Refreshments at the Networking Reception in the Trade Show on Wednesday evening.  
20<sup>th</sup> Anniversary Celebration dinner and entertainment at Olin Turville Park on  
Thursday evening.  
FEW Hospitality Suite and Final Hoorah on Friday evening.*

**What meals are included for people staffing the Trade Show? .....**

*Welcome Reception in the Trade Show on Tuesday evening.  
Continental breakfast in the Trade Show Wednesday & Thursday mornings.  
Lunch in the Trade Show on Wednesday & Thursday.  
Refreshments at the Networking Reception in the Trade Show on Wednesday evening.*

**How much does it cost to attend the FEW? .....**

*Suppliers of technology and services to the industry pay a workshop entry fee of US \$575 per registrant through May 21, 2004. After May 21, 2004, the registration fee is US \$650.*

*Representatives from government, exhibiting companies, academics and general registrants pay US \$475 through May 21, 2004. After May 21, 2004, the registration fee is US \$550.*

*We offer a discounted rate for ethanol producers and future producers of \$275 through May 21, 2004. After May 21, 2004, the registration fee is US \$350. In addition to mark the 20<sup>th</sup> anniversary, have a “buy 2 get 3<sup>rd</sup> free” special offer where every third registrant from an ethanol production company may get in free. This encourages participation from the producers. The special offer is good through June 21, 2004.*

**What does the registration fee give me? .....**

- *For workshop registrants, the registration fee includes admission to all workshop sessions (general session and workshop breakouts), namebadge, roster, agenda, workshop proceedings CD, and registration gift. The registration fee also includes admission to the trade show; a complimentary copy of the “Industry Link” FEW program guide; meals and refreshments served in the trade show; admission to Wednesday night’s Hospitality Suite; admission for one to Thursday’s 20<sup>th</sup> Anniversary Celebration Dinner and Entertainment Event; and admission to Friday’s Hospitality Suite & Final Hoorah.*
- *For those who sign up for the trade show only, the fee includes admission to the trade show, meals and refreshments served in the trade show, and a complimentary copy of the “Industry Link” FEW program guide. The fee does NOT include admission to Thursday’s 20<sup>th</sup> Anniversary Celebration Dinner and Entertainment Event.*
- *For those who purchase a trade show booth, the fee includes 10’ x 10’ exhibit space; pipe and drape; a table, 2 chairs and a waste-basket; an advertisement in the “Industry Link” FEW program guide; 2 (two) complimentary booth staffer positions; and a discount of \$100 off the registration price to the workshop. Electrical connection and carpet in the booth is extra.*

**What types of payment are accepted? .....**



**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*We accept payment by credit card, cash (or equivalent), or check. All payments must be in US dollars. Our on-line system accepts payments by credit card only. We accept credit cards from Visa, American Express and Mastercard on-line, and also accept Discover cards for faxed registrations. Registrants from foreign countries must choose the credit card option.*

**Are the Ethanol 101 and Biodiesel 101 Pre-workshop Seminars included in the registration fee? .....**

*No, there is an extra charge of \$195 to attend either of the pre-workshop seminars. Please complete the appropriate section on the registration form.*

**Can I come to the Pre-Workshop Seminars without attending the conference? .....**

*Yes, you may sign up for a pre-workshop seminar on Tuesday without attending the entire FEW. Please note, however, that the pre-workshop seminars run concurrently, so you will have to make your choice between Ethanol 101 and Biodiesel 101.*

**What is the Cancellation policy? .....**

*All cancellations must be received in writing. You may fax your cancellation request to 719-942-4353, e-mail it to [mtucker@bbibiofuels.com](mailto:mtucker@bbibiofuels.com), or mail it to BBI International, PO Box 159, Cotopaxi, CO 81223*

● *Workshop Registration*

*If you must cancel your workshop registration for any reason, notify us in writing by May 21, 2004 to receive a full refund. Cancellations postmarked on or before June 11, 2004 will incur \$75 processing fee. No refunds will be given after June 11, 2004.*

● *Exhibit Staff Registration*

*If you must cancel your exhibit staff registration for any reason, please contact us so that we know not to expect you. If you have paid for your additional staffer registration, please notify us in writing by May 21, 2004 to receive a full refund. Cancellations postmarked on or before June 11, 2004 will incur \$75 processing fee. No refunds will be given after June 11, 2004.*

● *Special Activities*

*All written cancellations received or postmarked on or before June 11, 2004 will be refunded in full.*

*No refunds will be given for the Spouse/Guest Program nor the Ethanol plants tour after June 11, 2004.*

*Refunds will only be issued for the Golf Tournament after June 11, 2004 once the tournament is filled and only if a replacement player can be found.*

● *Trade Show Booth*

*All trade show booth cancellations received on or before April 30, 2004 will incur \$200 service charge. Trade show booth cancellations received after April 30, 2004 will not be granted a refund.*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

**Scholarship Fundraiser**

**What is the scholarship fundraiser? .....**

*Put on your walking shoes to show support and raise money for the FEW scholarship fund. The 1.75 mile walk will begin at the Monona Terrace Convention Center at 6:00pm on Thursday and end in Olin Turville Park where the 20<sup>th</sup> Anniversary Celebration Dinner & Entertainment Event is being held.*

**How do I apply for a scholarship? .....**

*There are two types of scholarship available:–*

- *The **Operations scholarship** is for those pursuing education as it relates to a career in ethanol plant operations;*
- *The **Academia scholarship** is intended for those pursuing education and/or research directly related to the ethanol industry.*

*Application forms have been posted on our website at [www.bbibiofuels.com/few](http://www.bbibiofuels.com/few) or alternatively please call our office at 719-942-4353 for a form.*

**What happens to my scholarship fundraiser money? .....**

*All the proceeds raised from the scholarship fundraiser event go towards the FEW scholarship fund. Scholarship applicants are reviewed by a committee of experts in the ethanol industry, and the successful recipients receive a monetary award towards tuition costs in a field related to ethanol, and also a complimentary registration to the FEW including accommodations .*

**How will the scholarship recipients be selected? .....**

*The scholarship recipients will be selected based on information provided in the respective applications and supporting material. The selection process will be managed by a committee of ethanol industry professionals and academics.*

**When will the recipients of the scholarship fund be announced? .....**

*The successful recipients will be recognized during the general session on Thursday afternoon, 6/24/2004.*

**Sponsors and Partners**

**How do I become a Gold, Silver, or Bronze Industry Partner? .....**

*Industry Partnership information is on the 2004 International Fuel Ethanol Workshop website: [www.bbibiofuels.com/few/sponsors](http://www.bbibiofuels.com/few/sponsors). Industry Partners will be acknowledged in all workshop promotional materials, in the special pre-conference issue of the Ethanol Producer Magazine and by acknowledgement & signage at the conference. Three levels of Partnerships are available: Gold, Silver and Bronze. Each includes varying levels of exposure, opportunities and financial commitment. Your sponsorship for the 20<sup>th</sup> FEW will enable us to offer a special “Buy 2 Registrations get 1 Free” for Ethanol Producers. For additional questions, please contact Jaime Klco, Conference Coordinator, at [jklco@bbibiofuels.com](mailto:jklco@bbibiofuels.com) or 719-942-4353.*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

**Spouse/Guest Program**

**What is the spouse/guest program? .....**

*Spouses and guests of FEW attendees will begin their program at the 20<sup>th</sup> anniversary Welcome Reception and Grand Opening of the Trade Show on Tuesday evening at 6:00pm. On Wednesday, the day begins with breakfast at the historical Edgewater hotel overlooking Lake Mendota. Then travel to the world-renowned International Crane Foundation (ICF) for a private, guided tour. ICF is the only place in the world where one can see all 15 of the world's crane species. From there, journey to the Wisconsin Upper Dells to enjoy lunch on board a private boat while floating down the Wisconsin river, where one can view the famed sand-stone cliffs and hear some of the history of the area. In the evening, join the attendee for cocktails and hors d'oeuvres at the FEW Networking evening reception. After breakfast on Thursday morning at the Capital Chophouse in the Monona Terrace Hilton, it's off to visit Frank Lloyd Wright's Taliesin, an architectural masterpiece on 600 acres that includes his personal residence and other structures. After a two-hour private walking tour of his house, commonly referred to as a hill village, lunch will be served at the Riverview Terrace Restaurant, also designed by Wright. Upon return to Madison, join the workshop attendees at the 20<sup>th</sup> anniversary celebration in beautiful Olin Turville Park with entertainment, locally brewed beer, regional wines and delicious dinner. Friday will be yours to enjoy Madison and the surrounding area. Please contact the Madison visitor's bureau at [www.visitmadison.com](http://www.visitmadison.com) for additional suggested outings. Friday evening you are invited to join workshop attendees at the FEW Hospitality Suite and Final Hoorah.*

**What is the cost of the spouse/guest program? .....**

*The spouse-guest program costs US \$135.00 per participant. The fee includes admission to the Grand Opening of the Trade Show on Tuesday night, breakfast and lunch on Wednesday and Thursday, evening cocktails on Wednesday, admission to the special 20<sup>th</sup> anniversary celebration on Thursday night, and participation in the FEW Hospitality Suite and Final Hoorah on Friday evening. A private guided tour of the International Crane Foundation, a river boat trip and a tour of Frank Lloyd Wright's Taliesin.*

**Trade Show (General Information)**

**Where is the trade show located? .....**

*The trade show will be in exhibit halls A & B at the Monona Terrace Convention Center, One John Nolen Drive, Madison, Wisconsin 53703.*

**Where is an exhibit hall map showing booth locations? .....**

*Please refer to our website <http://www.bbibiobiofuels.com/few/tradeshow> for the map of the exhibit hall. Alternatively, you may call our office at 719-942-4353 and we can fax you a map.*

**What are the Trade Show hours? .....**

*The Trade Show commences with the Grand Opening reception on Tuesday evening from 6:00pm until 8:00pm, is open on Wednesday for breakfast from 7:30am – 8:30am, for*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

*lunch from 12:00noon during the workshop breakout sessions through the evening reception until 6:30pm, and remains open on Thursday from breakfast at 7:30am during the workshop breakout sessions through lunchtime until 1:00pm. You are invited to walk through the trade show and visit the booths of most interest to you.*

*Show hours are currently scheduled as follows (subject to minor changes)*

*Tuesday, June 22nd 6:00pm-8:00pm*

*Wednesday, June 23rd 7:30am-8:30am; 12:00pm-6:30pm*

*Thursday, June 24th 7:30am-1:00pm*

*\*\*\*Important: When the trade show is not open, the exhibit hall will be locked.*

**How many Exhibit Booths are in the Trade Show? .....**

*There are 189 booths in the trade show.*

**How many people can we expect to visit the Trade Show? .....**

*In 2003 we had over 1,200 people in attendance. We are expecting over 1,400 people in Madison this year.*

**What meals are served in the Trade Show? .....**

*Tuesday, June 22nd Cocktails and hors d'oeuvres*

*Wednesday, June 23rd Breakfast, lunch and a light reception in the evening*

*Thursday, June 24<sup>th</sup> Breakfast and lunch*

**20<sup>th</sup> Anniversary Celebration Dinner & Entertainment Event)**

**What is the 20<sup>th</sup> Anniversary Celebration Dinner and Entertainment Event? .....**

*The event celebrates 20 years of the International Fuel Ethanol Workshop! Enjoy a festive reception, locally brewed beer, regional wines and delicious dinner, great entertainment and beautiful views of Lake Monona at Olin Turville Park. The 2004 Award of Excellence and special 20<sup>th</sup> anniversary awards will be presented to those in the industry who have gone above and beyond the call of duty to help shape the ethanol industry. It will be a memorable evening of celebration!*

**What is the cost of an additional ticket to the 20<sup>th</sup> Anniversary Celebration Dinner and Entertainment Event? .....**

*The event is included in the registration price for all workshop registrants and spouse/guest program attendees. The cost for additional tickets, and for all other registrant types (including trade show passes and exhibit booth staffers), is US \$50 for this event. Please make sure to pick up your ticket when you receive your namebadge. Alternatively, tickets for this event may be purchased on-site at the FEW registration desk.*

**International Fuel Ethanol Workshop & Trade Show (FEW)  
Frequently Asked Questions**

**Contact Us**

**For general information about the FEW, please contact:**

*Marci Tucker  
BBI International  
mtucker@bbibiofuels.com  
phone: 719-942-4353  
fax: 719-942-4358*

**For questions about the conference program agenda, please contact:**

*Angela Damman  
Program Director  
BBI International  
adamman@bbibiofuels.com  
phone: 719-942-4353  
fax: 719-942-4358*

**For questions about registration, please contact:**

*Fenella Furgerson  
Registrations  
BBI International  
ffurgerson@bbibiofuels.com  
phone: 719-942-4353  
fax: 719-942-4358*

**For questions regarding the Trade Show, please contact:**

*Anne Wester  
Trade Show Coordinator  
BBI International  
awester@bbibiofuels.com  
phone: 719-942-4353  
fax: 719-942-4358*

**For questions about partnerships, please contact:**

*Jaime Klco  
Conference Coordinator  
BBI International  
jklco@bbibiofuels.com  
phone: 719-942-4353  
fax: 719-942-4358*